



Rutland House Surgery  
40 Colney Hatch Lane, N10 1DU  
46 Queens Avenue, N10 1BJ  
**Tel: 020 8883 8214**  
[www.rutlandhouse.nhs.uk](http://www.rutlandhouse.nhs.uk)

## **Out of Area Registration Scheme**

Dear patient,

We are updating our policy on patients registered with Rutland House Surgery who are outside of the catchment area. GP practices have the option to register patients who live outside the practice area but without any obligation to provide home visits.

In considering this type of arrangement, it is very important that your individual health needs can be safely and effectively provided by a GP practice that is away from your home address.

You may on occasion, develop an urgent illness or injury at home that means attending our practice as normal would not be possible.

If you have an urgent care need, we will ask you to call NHS 111 and they will put you in touch with a local service (this may be a face-to-face appointment with a local healthcare professional or a home visit where necessary). In these circumstances NHS 111 will direct you to the local service that has been established by NHS England for patients such as you. This local service could be a GP practice near to where you live, the local walk-in or urgent care centre, A&E or minor injuries unit.

If this is in the out-of-hours period when GP surgeries are normally closed, NHS 111 will direct you to the local out-of-hours provider.

If you need help in finding a local GP practice or returning to your previous GP practice, you can access the NHS Choices website ([www.nhs.uk](http://www.nhs.uk)) or telephone NHS 111 which can provide details of local NHS services.

If you would like to remain as a patient of Rutland House Surgery, we advise that you join our list of patients **Out of Area Registration Scheme**, which means that your GP is not required to provide home visits due to you living outside of the practice area. You can do this by signing the Out of Area Registration Form.

When signing the Out of Area Registration form, the patient and the practice needs to collectively consider the individual circumstances of the patient. For example, if:

- 1) There are clinical conditions or care needs which mean registration without the ability to do home visits would compromise clinical care, and the patient's needs would be better met through registration with a practice near to where they live. (For example, the patient has complex long-term conditions that mean they are receiving a package of home-based care or community-based support which would be difficult for the practice to coordinate remotely; or, the patient relies on frequent home visits from their current GP practice.
- 2) There are practical reasons which mean the patient is unlikely to benefit from out of area registration with the practice (for example, the patient is not spending frequent periods of time in or near the practice area where they wish to register.
- 3) Other examples of concern would be concerns around child and adult safeguarding.

If the practice decides it is not clinically appropriate or practical for the patient to be registered away from home, it will give its reasons for this. The patient will therefore not be registered, or their registration will be deducted within a month.

The practice must be able to give reasons as to why the registration was declined or why the patient was deducted and asked to find a closer GP. Given the limitations of this type of registration, it is not discriminatory to advise a patient is unsuitable to remain registered or register in the first place, on clinical grounds.

In considering this type of arrangement, it is very important that your individual health needs can be safely and effectively provided by a GP practice that is away from your home address.

Yours sincerely

Rutland House Surgery

## RUTLAND HOUSE SURGERY

### OUT OF AREA REGISTRATION FORM

<b>Name</b>	
<b>Date of Birth</b>	
<b>Address</b>	

I have read the information on the Out of Area Registration Scheme.

I understand that my registration at Rutland House Surgery will **not** include home visits.

I understand that if there are changes in my health circumstances, I could be removed from the registration list. For example, if I become housebound and need regular home visits as part of my healthcare, I will need to register with a GP surgery closer to my home address.

Signed:

Date: